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Gallery of Art Development and Membership records.

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AGENDA - Regular Quarterly Meeting - October 28, 1957 (continued)

11. g. Consideration of the offer of the unrestricted gift of 123 prints by George Biddle by the artist.
- h. Report tentative inquiry as to the gift of four collections of contemporary American paintings.
- i. Report that the Junior League is apparently again interested in establishing a Children's Art Program at The Corcoran Gallery of Art.
- j. Discussion of plans for the 26th Biennial Exhibition and selection of jurors.
- k. Request for loan of Thomas Eakins The Pathetic Song.
- ✓ 12. Report of the Committee on the Building and Grounds.
- ✓ 13. Membership Report.
14. The Women's Committee
 - ✓ a. Final financial report on the Ball.
 - b. Acceptance of membership by Mrs. L. Corin Strong.
 - c. Discussion of suggestion that The Women's Committee conduct a contest for new members in the fall of 1958 along the lines adopted by the City Art Museum of St. Louis.
 - d. Resolution of thanks for the gift of a kitchen.
15. Report on fund raising: Offer of American Campaign Services.

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The Director reported that he had received a tentative inquiry respecting a possible future donation of four large collections of contemporary American paintings and sculpture. Negotiations at present are so tentative, and the probability of the donation materializing so remote, that no action by The Board is indicated.

A discussion ensued on the problems involved in establishing a Junior Museum in the Gallery which was occasioned by an indirect feeler originating with the Junior League of Washington. The following resolution was then adopted:

RESOLVED: That the Director be and is hereby authorized to investigate the possibilities of establishing a Junior Museum which may be subsidized by the Junior League of Washington.

The following resolutions, subject to the approval of the Committee on Works of Art, were adopted:

RESOLVED: That the 26th Biennial Exhibition be conducted on the same principles and manner as the 25th Biennial Exhibition. RESOLVED FURTHER: That the Director be and is hereby authorized to serve as Chairman of said Jury and to invite two of the following individuals to serve with him as the Jury of Selection and Award: James Thrall Soby, Museum of Modern Art; Gordon Smith, Director of the Albright Art Gallery, Buffalo, New York; Professor Meyer Schapiro, Columbia University; Alfred Barr, Museum of Modern Art; Alfred Frankfurter, Publisher of Art News; Professor Allen Weller, University of Illinois; Jonathan Marshall, Publisher of Arts.

RESOLVED: That the request of the Los Angeles County Art Institute for the loan of Thomas Eakins The Pathetic Song be and is hereby declined.

Mr. Bradley presented the Report of The Committee on The Building and Grounds which was duly accepted and ordered placed on file.

The Secretary presented the Report on Membership which was accepted and ordered placed on file.

The Secretary reported he had received from Mrs. Carmichael, the Treasurer of The Women's Committee, a final report on the successful ball held in 1957. A copy of the report which showed a total net profit of \$7,049.62 is filed with the minutes of this meeting.

The Secretary reported that Mrs. L. Corin Strong had accepted the invitation to become a member of The Women's Committee.

After some discussion the following resolutions were adopted:

RESOLVED: That The Women's Committee, in cooperation with the staff of the Gallery, be and is hereby authorized to hold a membership contest for enrolling new members in the fall of 1958.

RESOLVED: That the thanks of The Board be and are hereby extended to The Women's Committee for the finely equipped modern kitchen, the expenses of which were assumed by The Women's Committee, and which will be a useful adjunct to the Gallery's facilities in the years to come.

A discussion of fund-raising in general as applied to The Corcoran Gallery of Art, and specifically of the offer of American Campaign Services to conduct, without expense or obligation to the Gallery, a survey of the Gallery's potential followed. It was decided to investigate the reliability of American Campaign Services and should the report be favorable, to consider accepting their offer.

A discussion of the relationship between The Corcoran Gallery of Art and the Institute of Contemporary Arts then followed.

There being no further business, the meeting was adjourned at 11:45.

Respectfully submitted,

Secretary

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October 28, 1957

The Board of Trustees
The Corcoran Gallery of Art
Washington 6, D.C.

Gentlemen:

The Committee on Works of Art and the Art School begs to submit
the following report covering the period 1 July through 30 September:

ACCESSIONS

There have been no accessions during the quarter.

LOANS IN

None

LOANS OUT

Due Back

Previously reported*

*The Alexandria Washington Lodge, Masonic Memorial
Rembrandt Peale, Washington Before Yorktown, oil

Indefinite loan

*The White House
Theodore Robinson, Valley of the Seine from Giverney
Heights, oil.

December, 1957

LOANS OUT (continued)

Due Back

*Myron Cowen, Washington, D.C.
El Greco, Saint Andrew, oil.

December, 1961

*Munson-Williams-Proctor Institute, Utica, New York
William Morris Hunt, Head of a Woman, oil.
John Sloan, Yeats at Petipas, oil.

January, 1958

*American Federation of Arts, New York
See February, 1957, Committee on Works of Art Report:
Loans Authorized.

September, 1958

*Minneapolis Institute of Arts, City Art Museum of
St. Louis.
Claude Monet, The Poplars, oil.

December, 1957

Watkins Gallery, American University, Washington, D.C.
Robert Gates, Kitty Hawk, oil.

November, 1957

Carnegie Institute, Pittsburgh, Pennsylvania; Munson-
Williams-Proctor Institute; Virginia Museum of Fine Arts;
Baltimore Museum of Art; Currier Gallery of Art
William Sidney Mount, The Long Story, oil.

July, 1958

Carnegie Institute, Pittsburgh, Pennsylvania
Winslow Homer, Light on the Sea, oil.

December, 1957

LOANS AUTHORIZED

Previously reported*

*The Brooklyn Museum, New York
William John Hubbard, John C. Calhoun, oil. \$20,000.00
November, 1957 - January, 1958

*The American Academy of Arts and Letters, New York.
Thomas Eakins, The Pathetic Song, oil. \$50,000.00
January, 1958 - February, 1958

Thomas Jefferson Junior High School
George P. A. Healy, Thomas Jefferson, oil. \$500.00
October, 1957 - June, 1958

Fort Worth Art Center, Fort Worth, Texas
Charles Reiffel, Railroad Yards - Winter Evening, oil. \$7,000.00
January, 1958 - February, 1958

The American Federation of Arts, New York
George P. A. Healy, Abraham Lincoln, oil. \$100,000.00
Theodoros Stamos, Heart of Norway Spruce, oil. \$3,000.00
October, 1957 - November, 1957

LOANS AUTHORIZED (continued)

City of Long Beach Museum of Art, Long Beach, California
XIXth Century American Landscape Drawings
October 15, 1957 - December 15, 1957

STUDIO

The studio has not been occupied during the quarter.

EXHIBITIONS

The following exhibitions have been presented since the last report:

1. The Bryan-Corcoran Collection of Presidential Portraits Through September 1, 1957
2. Woodblock Prints by Kiyoshi Saito Through September 8, 1957
3. Work of Saturday Morning Children's Classes Through September 23, 1957
4. Work of the Faculty of The Corcoran School of Art Through September 23, 1957
5. Survey of American Painting (1720 - 1957) Until April 1, 1958

CONCERTS, FILMS, LECTURES

None

INSTITUTE OF CONTEMPORARY ARTS ACTIVITIES

Exhibitions

Paintings from Japan Through September 1, 1957

There were no other activities during the quarter.

SALE OF CONSIGNED WORKS OF ART

The three surplus Rembrandt etchings on consignment at Childs Gallery, Boston, listed in the June 1956 report, have not been sold to date.

SALE OF WORKS OF ART AT PARKE-BERNET

Parke-Bernet Galleries, Inc. has stated that the painting by Henri Duvieux, Plage d' Orient, which was passed at the sale of May 18, 1957, will be included in a sale scheduled for October 18 and 19, 1957.

SALE OF SURPLUS OBJECTS AT SLOAN'S

A further small group of watercolors and prints, in the Josephine Boardman Crane gift, the disposal of which was previously authorized by The Board, together with a few other wrecks and former art school students' work and some outmoded utilitarian objects were assembled in the basement, checked and listed and sent to be sold at auction at C. G. Sloan and Company, Inc., Washington, D.C., October 4. The proceeds will be credited to the reserve for the purchase of works of art.

POSSIBLE EXCHANGE OF PAINTINGS WITH THE PENNSYLVANIA ACADEMY

No word has as yet been received from Mr. Joseph T. Fraser, Jr., Director of the Pennsylvania Academy of the Fine Arts in answer to Mr. Williams' letter to him of July 17, 1957, proposing that an exchange of paintings be effected which would secure for The Corcoran Gallery of Art a portrait of Baron von Steuben by Charles Wilson Peale. The Director had suggested that the Gallery might be willing to add a sum of money to make an exchange possible.

POSSIBLE BEQUEST OF RUSSELL PAINTING

Mr. Finley has interested Mrs. William A. Carr of Washington in bequeathing a painting of three cowboys by Charles Russell to the Gallery. The Director has indicated our interest in the painting.

POSSIBLE BEQUEST TO GALLERY

In September, Mr. Harold E. Staples, of the firm of Tillinghast, Collins and Tanner, Providence, Rhode Island, wrote the Gallery requesting information on behalf of an unnamed client who is considering making a bequest to the Gallery. The Director wrote a detailed letter in reply.

LOAN OF SEVEN PORTRAITS CANCELLED

The Director reported that an offer of a loan of seven early American portraits from Bedford House, Bedford Village, New York, former home of Chief Justice John Jay, has been rescinded by the owners, as there was a possibility that Bedford House might become a museum. Mr. Finley had recommended the Gallery as a repository to Mr. and Mrs. Marion Brawley, Jr., representing the owners, and all arrangements for the transfer had been made when the circumstances changed.

ROCKWELL KENT LOAN

Mrs. Mamedov of the Soviet Embassy spoke to the Director in June about borrowing the painting Adirondacks by Rockwell Kent for a retrospective exhibition of the artist's work to be held at a museum in Moscow in September, 1957. The Director asked Mrs. Mamedov to make a formal request in writing, but he received none. As a result no action was taken at the Board meeting of July 15. In a letter to the Director of August 9, Mr. Kent regretted that he had not made the request himself, as it was now too late to secure the painting for the exhibition.

CENTENARY EXHIBITION

At the meeting of The Board on July 15, 1957, the Director stated that provided The Board saw fit to authorize an expenditure of approximately \$8,000.00, it would be in his opinion appropriate to commemorate the one hundredth anniversary of the beginning of the construction of the first Corcoran Gallery of Art building, in 1859, with a special loan exhibition of American art. The exhibition would be in two parts: the first part being a display of works from the original W. W. Corcoran Collection, a number of which would be installed in the fashion of the mid-nineteenth century and the balance, which would include the more important paintings, would be installed in the modern fashion; the second part being devoted to one hundred objects of first merit lent by other institutions. This suggestion was approved in principle by The Board.

EVACUATION PLANS

In April Mr. Finley inquired of the Honorable Junius G. Adams of Asheville, North Carolina, if the Corcoran Gallery in time of war could use the facilities of Biltmore House for storage of its most important works of art. Judge Adams replied in the affirmative, and the Director wrote Mr. Macgill James, Director of Biltmore House, requesting detailed information about storage area that would be assigned to the Gallery. Mr. James phoned and referred these questions to the National Gallery of Art. The National Gallery has not given us the data despite several requests.

ACCESSIONING PROGRESS

Mr. Thomas Downing continued the work of accessioning and inventorying the old accessions from June until September 13. After this date an arrangement was made whereby he would work at the Gallery only on Fridays and other days which his teaching schedule would permit. Mrs. Judith Brown will assist him in October in the hope that the operation may be concluded before winter.

Mr. Downing has made up a file of several thousand cards arranged by accession numbers. This project is approximately 80% completed. The next step will be to check the artist card file with this new file so as to be able to determine what cards from the artist file are missing. After the necessary artist file cards are made the next step will be to check each card in the new accession number file for an accompanying accession sheet. It will then be necessary to make accession sheets where none are found.

The cost of the project to September 30 has been \$1,467.50.

TAPESTRY BULLETIN

This issue of the Bulletin has been received from the printer and will be distributed in November.

KEEPER OF THE CLARK COLLECTION

A representative of the firm of Karekin Beshir, New York, visited the Gallery in July to inspect the French 18th Century tapestry coverings of the furniture in the Louis XVI Salon. To repair and clean the coverings an estimate of \$1,700.00 was made, an amount which the Director considered excessive. A further estimate on this work will be received by the Gallery in October when

KEEPER OF THE CLARK COLLECTION (continued)

Mr. Mitchell Samuels of French and Company, New York, inspects the furniture coverings.

Gallery 73 and Gallery 77 were renovated in July by Immer and Company, Inc. of Washington.

Later these galleries and two adjoining galleries were re-installed so that the paintings by Corot and Monticelli, which were previously segregated, could be mixed in with the work of their nineteenth century French contemporaries. A pleasant variety, more palatable to the average Gallery visitor, has thus been achieved.

GENERAL GUIDE

Work of the projected Guide is under way. It will be quite some time, however, before a finished text can be expected.

CONSERVATION REPORT

Sir Thomas Lawrence, Portrait of a Young Lady (Clark Collection 26.108)

Examined. Cleaning begun. 2½ days

Benjamin West, Cupid and Psyche

Record photographs, including details, and x-rays taken and developed. Varnish removal completed. Removal of overpaints completed. Old paper binding removed from edges. Ironed for second time. Mounted onto new stretcher. 3 days

John F. Kensett, Autumn Afternoon on Lake George

Inpainting continued. (Work by J. W. Page)

Total time for quarter: 5½ days

Time due for quarter: 24 days

Time ahead from previous quarter 19½ days

Time currently ahead: 1 day

PHOTOGRAPHIC REPORT

Mr. Amato has made 91 photographs during the quarter; 47 of these were for the sales desk and 44 for Gallery use. He has made 31 negatives for Gallery use, and one 2x2 kodachrome slide for the Sales Desk.

SALES DESK REPORT

Sales of reproductions, books, catalogues, post cards, slides, etc., totalled \$1,073.25, which compares with \$1,202.70 received during the same three month period in 1956.

ATTENDANCE

Attendance clocked at the door for July, August, and September was 21,514, as compared to 18,662 during the same period in 1956.

EDUCATIONAL ACTIVITIES

Mrs. Slidell has been engaged in writing notices on important Gallery works of art to serve as a text for docents. In this work she consulted with Gallery staff members.

REGISTRATION IN ART SCHOOL

Preliminary enrollment figures show 306 students in 1957 as compared to 312 in 1956. There is no apparent reason why our enrollment should be declining while elsewhere enrollment is increasing.

1957		1956	
Regular Students	190	Regular Students	185
George Washington Students	77	George Washington Students	72
G. I. Students	<u>39</u>	G. I. Students	<u>55</u>
	306		312

REGISTRATION IN ART SCHOOL (continued)

Comparison of enrollment figures for the Saturday classes under Leonard Maurer shows 270 children now as compared with 265 in 1956. These fourteen classes are filled to capacity, and there is a waiting list of fifty students. There is no further classroom available.

The George Washington University has agreed to increase the tuition percentage to be paid to The Corcoran Gallery for its students who are studying at The Corcoran School of Art. The increase is from 70% to 80% and represents the first such increase since 1941. The School will benefit considerably from the new arrangement which rising costs have made imperative.

William Walton has been appointed as an instructor of a special evening three credit class for George Washington University students, instituted at the specific request of The University.

Respectfully submitted,

<u>Orme Wilson</u>	O. W.
<u>Charles C. G. G.</u>	C. C. G.
<u>John O. L.</u>	J. O. L.
_____	K. M. H.
_____	D. E. F.

October 28, 1957

The Board of Trustees
The Corcoran Gallery of Art
Washington 6, D.C.

Gentlemen:

The Committee on the Building and Grounds begs to submit the following report covering the period July 1st through September 30th, 1957.

Starting in July, the school studios were, as usual, given a thorough going-over. All floors were cleaned and waxed; the walls were touched up; all windows were repainted on the outside; the damaged sliding door on the third floor was replaced with a swinging door; an iron bar was mounted across the third floor window facing the roof to prevent passage. For safety, an iron guard was mounted on the existing rail on the third floor steps; the school store enclosure was equipped with wire netting reaching to the ceiling, as a security measure; and an additional storage cabinet for projectors was build in the auditorium.

In the Gallery, the Curatorial Office was repainted. The artists' clipping files were removed from the main office to the rear basement corridor. Gallery 58 was repainted, the floors cleaned and waxed, and reinstalled with a selection of American paintings.

Work on the new installation of the classical terracottas in the W. A. Clark Collection, as described in the last report, was completed. This hallway was repainted as was the corridor outside the Curatorial Office. A sheet of 28 gauge steel was placed on the outside of the rear basement door leading to the yard. The plaster casts of antique reliefs on the outside wall of the north wing were removed. For a long time they had served no other purpose than that of relieving the squirrel housing shortage.

Twenty-seven prints and drawings were framed. A selection of thirty prints from the Saito Exhibition were framed and organized as a traveling exhibition.

All second floor windows were painted by the Edward W. Minte Company at a cost of \$648.00. For \$572.00 the walls of galleries 73 and 77 were redecorated by Immer and Company. The wall fabric was removed and replaced with sheetrock and plaster. The walls were painted by Arvid Hedin for \$327.42.

The Women's Committee presented the Gallery with a new, completely equipped kitchen. The partition between the existing kitchen and a former storage closet was removed, the walls were refinished, and the floor covered with asphalt tile. The room is equipped with storage cabinets, steel counters, and an electric range and automatic dishwasher. The equipment was delivered by Steinmetz and Company, Inc. for \$3,758.00; the work was done by Wm. H. Gilliam, Inc. at a cost of \$1,900.00, or a total expenditure of \$5,658.00.

At the request of The District authorities the water meter was taken out for readjustment by the James Vito Company who installed a new valve for a total of \$335.48. A three ton Carrier airconditioner was installed in the main offices by United Clay Products at a cost of \$2,439.40.

Only one special exhibition was installed during this period, American Still Life Paintings from the Paul Magriel Collection. The other exhibitions on view during the summer were successively removed to make room for the fall program.

Respectfully submitted,

Frederic L. Bradley F. M. B.

Robert H. Huxley R. V. F.

_____ K. M. H.

**CORCORAN GALLERY OF ART
COMBINED STATEMENT - RECEIPTS**

January 1, 1957 to September 30, 1957

	<u>TOTAL</u>	<u>GALLERY FUND</u>	<u>CLARK ADDN. MTCE. FUND</u>	<u>ART SCHOOL FUND</u>	<u>MEMBERSHIP ASSN. FUND</u>
INCOME FROM INVESTMENTS:					
Interest on Real Estate Notes	47,310.66	33,206.60	9,993.40	3,635.12	475.54
Interest on U.S. Savings Bonds	250.00		200.00	50.00	
Dividends on Stocks	34,182.14	26,843.12	5,451.32	1,887.70	
Gross Income from Investments	81,742.80	60,049.72	15,644.72	5,572.83	475.54
LESS:					
Accrued Interest on R.E. Notes	231.01	134.40	36.44	37.00	23.17
Acquisition Fees on R.E. Notes	1,070.88	813.62	257.26		
Service Charges on R.E. Notes	1,363.69	1,128.93	154.15	80.61	
Shipping Charges on Stocks	4.09	3.13	.76		
Total Deductions	2,669.67	2,080.28	448.61	117.61	23.17
Net Income from Investments	79,073.13	57,969.44	15,196.11	5,455.21	452.37
OTHER OPERATING INCOME:					
Donations	12,427.16	1,115.00	10,500.00	310.00	502.16
Door Receipts	3,965.05	3,938.05	27.00		
Mailing Charges	15.41	15.41			
Membership Contributions (Dues)	12,090.00				12,090.00
Packing and Crating	76.89	76.89			
ART SCHOOL:					
Commission on Vending Machines	198.30			198.30	
Locker Rentals	494.50			494.50	
Tuitions	41,562.85			41,562.85	
Art School Store:					
Sales over Purchases	3,458.33			3,458.33	
Sale of Reproductions Rights and Royalties	330.07	330.07			
Miscellaneous Income	303.75	38.13		263.12	2.50
Total Other Operating Income	74,922.31	5,513.55	10,527.00	46,287.10	12,594.66
Total Operating Income	153,995.44	63,482.99	25,723.11	51,742.31	13,047.03
Total Budget Expense	143,208.10	58,429.75	23,058.90	45,530.67	16,188.78
Excess Income over Budgeted Expense	10,787.34	5,053.24	2,664.21	6,211.64	
Excess Budgeted Expense over Income					-3,141.75
Non-operating Income	5,029.13*	5,029.13			
	15,816.47	10,082.37			
Non-budgeted Expenses	1,071.07	1,071.07			
Excess Income over Expenses	14,745.40	9,011.30	2,664.21	6,211.04	
Excess Expenses over Income					-3,141.75

* Non-operating Income:

Sale of Works of Art 5,029.13

Original

CORCORAN GALLERY OF ART
OPERATION OF THE BUDGET

COMBINED STATEMENT

January 1, 1957 to September 30, 1957

	<u>BUDGETARY ALLOWANCE</u>	<u>TOTAL EXPENDED</u>	<u>REMAINDER</u>	<u>% OF TOTAL EXPENDED</u>
Total Operating Expense	63,707.00	40,506.52	23,200.48	63.58
SALARIES, SOCIAL SECURITY & PENSIONS:				
SALARIES:				
Administration & Staff	47,504.00	35,834.03	11,669.97	75.43
Guards & Workmen	48,700.00	35,629.24	13,070.76	73.16
Art School:				
Administration & Staff	33,680.00	22,523.84	11,156.16	66.87
Models	<u>8,500.00</u>	<u>5,386.50</u>	<u>3,113.50</u>	<u>63.37</u>
Total Salaries	138,384.00	99,373.61	39,010.39	71.81
Social Security-Employer's Contribution	2,800.00	2,157.97	642.03	77.07
Pensions	<u>1,560.00</u>	<u>1,170.00</u>	<u>390.00</u>	<u>75.00</u>
Total Social Security & Pensions	4,360.00	3,327.97	1,032.03	76.32
Total Salaries, Social Security and Pensions	142,744.00	102,701.58	40,042.42	71.94
Total Budget Expense	206,451.00	143,208.10	63,242.90	69.36

CORCORAN GALLERY OF ART
OPERATION OF THE BUDGET

COMBINED STATEMENT

January 1, 1957 to September 30, 1957

	<u>BUDGETARY ALLOWANCE</u>	<u>TOTAL EXPENDED</u>	<u>REMAINDER</u>	<u>DEFICIT</u>	<u>% OF TOTAL EXPENDED</u>
Advertising	700.00	274.47	425.53		39.21
A.D.T. and Elevator Inspection	400.00	378.24	21.76		94.31
Appraisal of Real Estate	50.00	-	50.00		0.00
Auditing	600.00	400.00	200.00		66.66
Electricity	4,600.00	3,217.30	1,382.70		57.43
Entertainment by Director	500.00	162.58	337.42		32.51
Exhibitions-Miscellaneous Special	5,000.00	3,254.21	1,745.79		65.08
Fees for Special Research	300.00	-	300.00		0.00
Insurance - General	5,125.00	2,928.57	2,196.43		57.14
Insurance - Group	2,100.00	1,755.87	344.13		83.61
Library	490.00	244.94	245.06		49.98
Maintenance Supplies & Equipment	3,400.00	1,892.12	1,507.88		55.65
Membership Activities	2,500.00	2,490.58	9.42		99.62
Office Supplies & Equipment	2,900.00	1,959.15	940.85		67.55
Pest Control Service	192.00	144.00	48.00		75.00
Photographing	350.00	140.85	209.15		40.24
Postage	1,500.00	1,091.55	408.45		72.77
Printing	6,500.00	3,945.95	2,554.05		60.70
Prize Awards - Art School	400.00	395.00	5.00		98.75
Promotional Expense for Commercial Class	400.00	168.96	231.04		42.24
Purchases for Sale at Door	4,000.00	2,312.82	1,687.18		57.82
Repairs and Renovations	5,000.00	3,118.22	1,881.78		62.36
Restoration of Works of Art	3,800.00	861.37	2,938.63		22.66
School Final Exercises	200.00	196.70	3.30		98.35
Steam	7,500.00	5,103.86	2,396.14		68.05
Telephone and Telegraph	1,300.00	937.46	362.54		72.11
Travel	600.00	600.17	-	.17	100.03
Uniforms	300.00	113.57	186.43		37.85
Miscellaneous Expenses	2,100.00	1,588.01	511.99		75.61
Miscellaneous Special (Chairs)	900.00	830.00	70.00		92.22
Total Operating Expense	63,707.00	40,506.52	23,200.65	.17	63.58
			23,200.48		
Miscellaneous Special Exhibitions		21.86			
12th Area Exhibition		239.21			
Purchase of Works of Art		810.00			
		1,071.07			

CORCORAN GALLERY OF ART
OPERATION OF THE BUDGET

GALLERY FUND

January 1, 1957 to September 30, 1957

	<u>BUDGETARY ALLOWANCE</u>	<u>TOTAL EXPENDED</u>	<u>REMAINDER</u>	<u>DEFICIT</u>	<u>% OF TOTAL EXPENDED</u>
A.D.T. and Elevator Inspection	150.00	143.19	6.81		95.46
Appraisal of Real Estate	50.00	-	50.00		0.00
Auditing	250.00	167.50	82.50		67.00
Electricity	1,850.00	1,293.82	556.18		69.93
Entertainment by Director	500.00	162.58	337.42		32.51
Insurance - Group	870.00	760.19	109.81		87.37
Insurance - General	1,948.00	683.45	1,264.55		35.08
Library	200.00	150.00	50.00		75.00
Maintenance Supplies & Equipment	1,900.00	1,105.35	794.65		58.17
Office Supplies & Equipment	1,800.00	922.74	877.26		51.26
Pest Control Service	72.00	54.00	18.00		75.00
Photographing	150.00	77.35	72.65		51.56
Postage	300.00	74.45	225.55		27.22
Purchases for Sale at Door	4,000.00	2,312.82	1,687.18		57.82
Repairs and Renovations	2,000.00	1,077.24	922.76		53.86
Restoration of Works of Art	500.00	419.29	80.71		83.85
Steam	2,800.00	1,905.49	894.51		68.05
Telephone and Telegraph	700.00	524.16	175.84		74.88
Travel Expense	500.00	600.17	-	100.17	120.03
Uniforms	200.00	74.13	125.87		62.93
Miscellaneous Expenses	1,100.00	640.30	459.70		58.21
Total Operating Expense	21,840.00	13,148.22	8,791.95	100.17	60.20
			8,691.78		
SALARIES, SOCIAL SECURITY AND PENSIONS:					
SALARIES:					
Administration & Staff	29,754.00	22,682.62	7,071.38		76.23
Guards & Workmen	27,750.00	20,619.37	7,130.63		74.30
Total Salaries	57,504.00	43,301.99	14,202.01		75.30
Social Security - Employer's Contribution	1,160.00	809.54	350.46		69.78
Pensions	1,560.00	1,170.00	390.00		75.00
	2,720.00	1,979.54	740.46		72.77
Total Salaries, Social Security and Pensions	60,224.00	45,281.53	14,942.47		75.18
Total Budget Expense	82,064.00	58,429.75	23,634.25		71.20

CORCORAN GALLERY OF ART
CLARK ADDITION MAINTENANCE FUND

January 1, 1957 to September 30, 1957

	<u>BUDGETARY ALLOWANCE</u>	<u>TOTAL EXPENDED</u>	<u>REMAINDER</u>	<u>DEFICIT</u>	<u>% OF TOTAL EXPENDED</u>
A.D.T. and elevator inspection	100.00	94.02	5.98		94.02
Auditing	100.00	65.00	35.00		65.00
Electricity	850.00	594.62	255.38		69.95
Fees for special research	300.00	-	300.00		0.00
Insurance - Group	332.00	252.97	79.03		76.19
Insurance - General	1,236.00	971.09	264.91		78.56
Library	100.00	21.00	79.00		21.00
Maintenance supplies and equipment	500.00	301.04	198.96		60.21
Office supplies and equipment	250.00	86.34	163.66		34.53
Pest control service	48.00	36.00	12.00		75.00
Photographing	200.00	63.50	136.50		31.75
Postage	100.00	16.13	83.87		16.13
Printing	2,250.00	-	2,250.00		0.00
Repairs and renovations	2,000.00	1,734.68	265.32		96.73
Restoration of works of art	3,300.00	442.08	2,857.92		13.39
Steam	1,900.00	1,292.98	607.02		68.05
Telephone and telegraph	100.00	78.53	21.47		78.53
Travel Expense	100.00	-	100.00		0.00
Uniforms	100.00	39.44	60.56		39.44
Miscellaneous expenses	100.00	111.70		11.70	111.70
Total Operating Expense	13,966.00	6,201.12	7,776.58	11.70	44.40
			7,764.88		
SALARIES AND SOCIAL SECURITY:					
Administration & Staff	11,750.00	8,964.55	2,785.45		76.29
Guards & Workmen	10,400.00	7,581.01	2,818.99		72.89
Total Salaries	22,150.00	16,545.56	5,604.44		74.69
Social Security - employer's contribution	442.00	312.22	129.78		74.34
Total Salaries and Social Security	22,592.00	16,857.78	5,734.22		74.61
Total Budget Expense	36,558.00	23,058.90	13,499.10		63.07

CORCORAN GALLERY OF ART
OPERATION OF THE BUDGET

ART SCHOOL FUND

January 1, 1957 to September 30, 1957

	<u>BUDGETARY ALLOWANCE</u>	<u>TOTAL EXPENDED</u>	<u>REMAINDER</u>	<u>DEFICIT</u>	<u>% OF TOTAL EXPENDED</u>
Advertising	500.00	84.50	415.50		16.90
A.D.T. and Elevator Inspection	150.00	141.03	8.97		94.02
Auditing	250.00	167.50	82.50		67.00
Electricity	1,900.00	1,328.86	571.14		69.94
Insurance - Group	806.00	653.11	152.89		81.03
Insurance - General	1,877.00	1,268.74	608.26		67.59
Library	115.00	24.94	80.06		21.68
Maintenance Supplies & Equipment	1,000.00	485.73	514.27		48.57
Office Supplies & Equipment	450.00	347.18	102.82		77.15
Pest Control Service	72.00	54.00	18.00		75.00
Postage	150.00	67.00	83.00		44.66
Printing	1,100.00	1,072.80	27.20		97.52
Prize Awards	400.00	395.00	5.00		98.75
Promotional Expenses for Commercial Class	400.00	168.96	231.04		42.24
Repairs and Renovations	1,000.00	306.30	693.70		30.63
School Final Exercises	200.00	196.70	3.30		98.80
Steam	2,800.00	1,905.39	894.61		68.04
Telephone and Telegraph	200.00	135.87	64.13		67.93
Miscellaneous Expenses	<u>700.00</u>	<u>452.63</u>	<u>247.37</u>		<u>64.66</u>
Total Operating Expense	14,070.00	9,256.24	4,813.76		65.78
SALARIES AND SOCIAL SECURITY:					
SALARIES:					
Administration & Staff	33,680.00	22,523.84	11,156.16		66.87
Guards & Workmen	10,550.00	7,428.86	3,121.14		70.41
Models	<u>8,500.00</u>	<u>5,386.50</u>	<u>3,113.50</u>		<u>63.37</u>
Total Salaries	52,730.00	35,339.20	17,390.80		67.01
Social Security-Employer's Contribution	<u>1,076.00</u>	<u>935.23</u>	<u>140.77</u>		<u>86.91</u>
Total Salaries & Social Security	53,806.00	36,274.43	17,531.57		67.41
Total Budget Expense	67,876.00	45,530.67	22,345.33		67.08

CORCORAN GALLERY OF ART
OPERATION OF THE BUDGET

MEMBERSHIP ASSOCIATION FUND

JANUARY 1, 1957 to SEPTEMBER 30, 1957

	<u>BUDGETARY ALLOWANCE</u>	<u>TOTAL EXPENDED</u>	<u>REMAINDER</u>	<u>DEFICIT</u>	<u>% OF TOTAL EXPENDED</u>
Advertising	200.00	189.97	10.03		94.98
Exhibitions-Miscellaneous Special	5,000.00	3,254.21	1,745.79		65.08
Insurance - Group	92.00	89.60	2.40		97.39
Insurance - General	64.00	5.29	58.71		8.25
Library	75.00	49.00	26.00		65.33
Membership Activities:	2,500.00		9.42		99.62
Movies, Teas & Lectures		1,549.09			
Concerts		941.49			
Office Supplies and Equipment	400.00	602.89	-	202.89	150.59
Postage	950.00	933.97	16.03		98.31
Printing	3,150.00	2,873.15	276.85	91.31	91.21
Telephone and Telegraph	300.00	198.90	101.10		66.30
Miscellaneous Expenses	200.00	383.38		183.38	191.69
Miscellaneous Special (Chairs)	900.00	830.00	70.00		92.22
Total Operating Expense	13,831.00	11,900.94	2,316.33 1,930.06	386.27	86.04
 SALARIES AND SOCIAL SECURITY:					
SALARIES:					
Administration & Staff	6,000.00	4,186.86	1,813.14		69.78
Social Security - Employer's Contribution	122.00	100.98	21.02		82.74
Total Salaries & Social Security	6,122.00	4,287.84	1,834.16		70.03
Total Budget Expense	19,953.00	16,188.78	3,764.22		81.13

October 28, 1957

The Board of Trustees
The Corcoran Gallery of Art
Washington 6, D. C.

Gentlemen:

The Membership Secretary begs to submit the following report for the Quarter
July 1, through September 30, 1957.

The roster of living members is as follows:

	<u>July 1, 1957</u>	<u>Dropped</u>	<u>New</u>	<u>Sept. 30, 1957</u>
Benefactors	4			4
Patrons	0			0
Fellows	49		1-E. McNabb	50
Life	13			13
I & C Supporter	1			1
I & C Contributor	9	2	2	9
I & C Annual	5			5
I & C Associate	8		1	9
Sustaining	17		1	18
Subscribing	3			3
Contributing	89		4	93
Parking Students	0		11	11
Annual	1267	17	99	1349
Student	53		1	54
Courtesy	<u>6</u>	<u>—</u>	<u>—</u>	<u>6</u>
	1524	19	120	1625

INCOME FROM MEMBERSHIP:

<u>DUES</u>	<u>RENEWALS</u>		<u>NEW MEMBERS</u>		<u>TOTAL</u>
	<u>Number</u>	<u>Amount</u>	<u>Number</u>	<u>Amount</u>	
I & C SUPPORTER	1	($\frac{1}{4}$) \$437.50		\$	\$ 437.50
I & C CONTRIBUTORS	1	100.00	2	200.00	300.00
I & C ANNUAL	2	100.00			100.00
I & C ASSOCIATE	1	25.00	1	25.00	50.00
ANNUAL SUSTAINING	5	500.00	1	100.00	600.00
ANNUAL CONTRIBUTING	25	625.00	4	100.00	725.00
STUDENT PARKING			11	300.00	300.00
STUDENT ANNUAL	14	70.00	1	5.00	75.00
ANNUAL	<u>287</u>	<u>2,870.00</u>	<u>99</u>	<u>990.00</u>	<u>3,860.00</u>
	336	\$4,727.50	119	\$1,720.00	\$6,447.50
Bulletin Subscription					2.50
Donations to Membership Association					2.00
Donations to Art School					10.00
Donations to Clark Addition - Maintenance					500.00
Donations to 12th Annual Area Exhibition					<u>115.00</u>
					<u>\$7,077.00</u>

- 3 -

The period of this report represents the quietest of the year as far as Gallery activities are concerned. There were no special events.

The Membership Office mailed during September:

1600 Brochures of 1957-58 with the Current Annual Report

1664 Invitations to the Magriel Opening Tea of October 1st

1735 Calendars of Events - October

1497 Invitations to Four Washington Artists Opening Tea of October 8th

20,000 Invitations to Membership - the ANNUAL DRIVE for members. This has resulted in a return of 1 3/4 percent members enrolled of the total invited, at the date October 20th. The first seven days after the mailing, the cost of the operation was repaid. \$1,777 to date has been cleared on the New Member appeal. \$3,910 has been received from 351 new members.

Respectfully submitted,

Nannie Chase

Membership Secretary

This page was intentionally removed due to a research restriction on all Corcoran
Gallery of Art Development and Membership records.

Please contact the Public Services and Instruction Librarian with any questions.

Original (3)

The Corcoran Gallery of Art

Washington 6, D. C.

CORCORAN THOM, JR.
TREASURER

October 28, 1957

The Board of Trustees
The Corcoran Gallery of Art
Washington, D. C.

Gentlemen:

At this quarterly meeting, it is customary for the Treasurer to give a short interim report. A complete annual report will, of course, be submitted at the Annual Meeting in January.

A summary of the investment securities and cash to the credit of the various funds as of September 30, 1957, is given below:

<u>Fund</u>	<u>Investment Securities</u>	<u>Cash Awaiting Investment</u>	<u>Total Endowment Funds</u>	<u>Cash Available for Expenses</u>	<u>Total</u>
Gallery	\$ -	\$ -	\$ -	\$ 35,383.16	\$ 35,383.16*
Endowment	1,622,611.95	10,809.88	1,633,421.83	-	1,633,421.83**
Clark Addn. Mtce.	429,258.91	-2,974.15	426,284.76	15,184.74	441,469.50
Art School	151,050.05	3,170.14	154,220.19	15,840.73	170,060.92***
Anna E. Clark	102,783.80	1,798.83	104,582.63	3,443.39	108,026.02
W. A. Clark	107,678.63	205.86	107,884.49	4,944.36	112,828.85
Mary E. Maxwell	4,962.50	13.46	4,975.96	241.81	5,217.77
Membership Assn.	-	-	-	5,352.75	5,352.75
Membership Assn. End.	14,500.00	-12.50	14,487.50	54.38	14,541.88
Students' Relief	-	-	-	669.27	669.27
Total	\$ 2,432,845.84	\$ 13,011.52	\$ 2,445,857.36	\$ 81,114.59	\$ 2,526,971.95

*Gallery Fund includes \$500 Petty Cash and \$7,500.97 in the Purchase Fund for Works of Art.

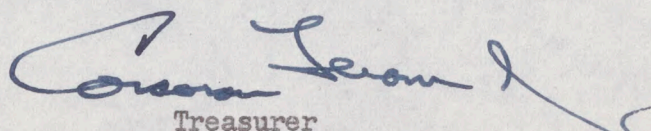
**Endowment Fund included \$25,201.17 in the Reserve for Losses in market Value of preferred stocks, and \$3,112.50 received from the Red Cross for renovation of space in the basement.

***Art School Fund includes \$6,454.98 in the Eugen Weisz Memorial Scholarship Endowment Fund.

As to cash awaiting investment, amounting to \$13,011.52 on September 30, I am pleased to state that we now have a real estate note on order in the amount of \$18,000 for early delivery.

Since my report on July 15, we have purchased real estate notes in the amount of \$52,882.83, and common stock in the amount of \$4,800, and have sold certain Rights at a profit of \$278.56, as shown by the attached statement.

Respectfully submitted,


Treasurer

Original (5)

THE CORCORAN GALLERY OF ART

WASHINGTON, D. C.

REPORT ON EXAMINATION

FOR THE PERIOD FROM JANUARY 1 TO JUNE 30, 1957

F. W. LAFRENTZ & CO.

CERTIFIED PUBLIC ACCOUNTANTS

EXECUTIVE OFFICES: 100 BROADWAY, NEW YORK CITY

E. W. LAURENTZ & CO.

CERTIFIED PUBLIC ACCOUNTANTS

EXECUTIVE OFFICES NEW YORK CITY

TOWER BUILDING
WASHINGTON 25, D. C.

NEW YORK WASHINGTON
CHICAGO NEW ORLEANS
BOSTON SAN FRANCISCO
ATLANTA LOS ANGELES
RICHMOND OAKLAND
BALTIMORE SEATTLE
CLEVELAND DALLAS

CORRESPONDENTS IN
PRINCIPAL FOREIGN COUNTRIES

September 18, 1957

The Trustees of the Corcoran Gallery of Art
17th and New York Avenue, N. W.
Washington, D. C.

Gentlemen:

We have examined THE CORCORAN GALLERY OF ART by your Treasurer, Mr. Corcoran
Thom, Jr., and found to be in accordance with the recorded cash transactions of the
WASHINGTON, D. C.
Corcoran Gallery of Art for the six-month period ended June 30, 1957. Our examination
was made in accordance with generally accepted auditing standards, and accordingly in-
cluded such tests of the accounting records and such other auditing procedures as we
considered necessary in the circumstances.

FINANCIAL POSITION REPORT ON EXAMINATION

Cash in bank and FOR THE PERIOD FROM JANUARY 1 TO JUNE 30, 1957

Cash in bank, 58,969.87, was reconciled with amounts reported directly to us
by the Riggs National Bank. Cash of the various Funds at June 30, 1957, is shown in
the following summary:

Gallery Fund	32,041.90
Endowment Fund	1,745.48
Clark Addition Maintenance Fund	9,264.01
Art School Fund	7,981.98
Anna E. Clark Fund	2,342.86
W. A. Clark Fund	2,425.12
Mary H. Maxwell Fund	255.27
Membership Association Fund	5,682.94
Membership Association Endowment Fund	550.00
Students' Relief Fund	669.27
Total	<u>59,469.87</u>

THE CORPUS CALLENT OF THE

WASHINGTON D. C.

REPORT ON EXAMINATION

FOR THE PERIOD FROM JANUARY 1 TO JUNE 30 1941



CABLE: AMDIT, NEW YORK

F. W. LAFRENTZ & Co.

RESIDENT PARTNER

J. ROGER YATES, C. R. A.

CERTIFIED PUBLIC ACCOUNTANTS

EXECUTIVE OFFICES NEW YORK CITY

TOWER BUILDING
WASHINGTON 5, D. C.

NEW YORK	WASHINGTON
CHICAGO	NEW ORLEANS
BOSTON	SAN FRANCISCO
ATLANTA	LOS ANGELES
RICHMOND	OAKLAND
BALTIMORE	SEATTLE
CLEVELAND	DALLAS

CORRESPONDENTS IN
PRINCIPAL FOREIGN COUNTRIES

September 18, 1957

The Trustees of the Corcoran Gallery of Art
17th and New York Avenue, N. W.
Washington, D. C.

Gentlemen:

We have examined the report submitted to us by your Treasurer, Mr. Corcoran Thom, Jr., and found it to be in agreement with the recorded cash transactions of the Corcoran Gallery of Art for the six-month period ended June 30, 1957. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

FINANCIAL POSITIONCash in bank and on hand - 59,469.87

Cash in bank, 58,969.87, was reconciled with amounts reported directly to us by the Riggs National Bank. Cash of the various funds at June 30, 1957, is shown in the following summary:

Gallery Fund	32,043.90
Endowment Fund	1,745.48
Clark Addition Maintenance Fund	9,264.01
Art School Fund	7,981.98
Anna E. Clark Fund	2,342.86
W. A. Clark Fund	2,425.12
Mary E. Maxwell Fund	255.27
Membership Association Fund	5,682.94
Membership Association Endowment Fund	550.00
Students' Relief Fund	669.27
Total	<u>59,469.87</u>

F. W. LARRENTZ & CO.

CERTIFIED PUBLIC ACCOUNTANTS

EXECUTIVE OFFICES NEW YORK CITY

TOWER BUILDING
WASHINGTON 2, D. C.

PRINCIPAL FOREIGN COUNTRIES
CORRESPONDENTS IN

WASHINGTON
NEW YORK
CHICAGO
BOSTON
LOS ANGELES
ATLANTA
RICHMOND
BALTIMORE
CLEVELAND
DALLAS

RESIDENT PARTNER
J. ROGER YATES, C. P. A.

September 18, 1957

The Trustees of the Corcoran Gallery of Art
17th and New York Avenue, N. W.
Washington, D. C.

Gentlemen:

We have examined the report submitted to us by your Treasurer, Mr. Corcoran Thom, Jr., and found it to be in agreement with the recorded cash transactions of the Corcoran Gallery of Art for the six-month period ended June 30, 1957. Our examination was made in accordance with generally accepted auditing standards, and accordingly in-
cluded such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

FINANCIAL POSITION

Cash in bank and on hand - \$9,469.87

Cash in bank, \$8,969.87, was reconciled with amounts reported directly to us by the Riggs National Bank. Cash of the various funds at June 30, 1957, is shown in the following summary:

32,043.90	Gallery Fund
1,747.48	Endowment Fund
9,264.01	Clark Addition Maintenance Fund
1,981.98	Art School Fund
2,342.86	Anna E. Clark Fund
2,425.12	W. A. Clark Fund
255.27	Mary E. Maxwell Fund
5,682.94	Membership Association Fund
250.00	Membership Association Endowment Fund
669.27	Students' Relief Fund
<u>59,469.87</u>	Total

The petty cash fund of 500.00 was verified by inspection and count on September 9, 1957.

Investments - 2,453,982.85

The real estate notes at June 30, 1957, amounting to a total of 1,557,661.67, were examined or accounted for by us at The Riggs National Bank on September 11, 1957, and found to be in agreement with the records. U. S. Government bonds and preferred and common stocks at June 30, 1957, in the total amount of 896,321.18, at cost, were confirmed directly to us by the Trust Department of The Riggs National Bank, where they are being held for safekeeping and reinvestment, except for the bond in the Mary E. Maxwell Fund, which was examined in the Customer Security Department of The Riggs National Bank on September 11, 1957.

A summary of the real estate notes, securities, and cash to the credit of the various funds at June 30, 1957, which is in agreement with the Treasurer's report, is presented below:

<u>Fund</u>	<u>Real Estate Notes and Securities</u>	<u>Cash Awaiting Investment</u>	<u>Total Funds Principal</u>	<u>Cash Available for Expenses</u>	<u>Total</u>
Gallery	-	-	-	32,043.90	32,043.90(1)
Endowment	1,634,168.75	1,745.48	1,632,423.27	-	1,632,423.27(2)
Clark Addition					
Maintenance	434,222.65	7,937.89	426,284.76	17,201.90	443,486.66
Art School	154,041.72	178.50	154,220.22	7,803.48	162,023.70(3)
Anna E. Clark	104,082.42	500.21	104,582.63	1,842.65	106,425.28
W. A. Clark	109,004.81	1,120.32	107,884.49	3,545.44	111,429.93
Mary E. Maxwell	4,962.50	13.46	4,975.96	241.81	5,217.77
Membership Association	-	-	-	5,682.94	5,682.94
Membership Association					
Endowment	13,500.00	550.00	14,050.00	-	14,050.00
Students' Relief	-	-	-	669.27	669.27
Total	<u>2,453,982.85</u>	<u>9,561.52</u>	<u>2,444,421.33</u>	<u>69,031.39</u>	<u>2,513,452.72</u>

This page was intentionally removed due to a research restriction on all Corcoran
Gallery of Art Development and Membership records.

Please contact the Public Services and Instruction Librarian with any questions.